

## The Bayleaf Hub

### Safeguarding and Child Protection Flowchart

If staff has concerns about a child, they must report these concerns to the DSL, Wayne Cooper (Head Teacher).

If staff has concerns about other members of staff, they must report these to the Head Teacher (Wayne Cooper), who will then inform the LADO. (CPMduty@derby.gov.uk)

If staff has concerns about other members of staff, they must report these to the Head Teacher (Wayne Cooper), who will then inform the LADO (Derbyshire) by filling the [referral form](#) and email it to [professional.allegations@derbyshire.gov.uk](mailto:professional.allegations@derbyshire.gov.uk) or [staffordhsire.lado@staffordshire.gov.uk](mailto:staffordhsire.lado@staffordshire.gov.uk) (Postern site)

If staff has concerns about the Head teacher, they must report to the CEO, Melanie Zamir, who will then inform LADO.  
In the **absence of the CEO**, inform the Home Managers, Craig Bullock (Doveside site), James Dawes (Postern site).